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| \*The instructor reserves the right to change due dates. If changes are made, students will be notified via an announcement in canvas. | |
| **WEEK** | **ASSIGNMENT** |
| Week #1  1/21 to 1/26 | * Orientation to Class–Syllabus, Course Calendar, Expectations * Chapters 1 & 2 |
| Week #2  1/27 to 2/2 | * Chapters 3-7 |
| Week#3  2/3 to 2/9 | * Speech One: How-To (100 pts) * Self-Evaluation (10 pts) |
| Week #4  2/10 to 2/16 | * Chapters 8-10 * Library Tour * One-on-one meetings (25 pts) |
| Week#5  2/17 to 2/23 | * Chapters 11-13 * Library Assignment due (50 pts)   \*\*One-on-One Meetings will continue this week. |
| Week#6  2/24 to 3/1 | * Speech #2: Tribute Speech (100 pts) * Self-Evaluation (10 pts)   \*\*One-on-one meetings will conclude this week. |
| Week#7  3/2 to 3/8 | * Midterm Exam (100 pts) |
| 3/9 to 3/15 | **SPRING BREAK** |
| Week#8  3/16 TO 3/22 | * Chapters 16-18 |
| Week#9  3/23 TO 3/29 | * Chapters 19-22 |
| Week#10  3/30 to 4/5 | * Speech #3: Informative Speech (100 points) * Self-Evaluation (10 pts) |
| Week#11  4/6 to 4/12 | * **Chapters 23-25** |
| Week#12  4/13 to 4/19 | * Chapters 27 & 28 |
| Week#13  4/20 to 4/26 | * Speech #4: Individual MMS Speech (100 points) * Self-Evaluation (10 pts) |
| Week#14  4/27 to 5/3 | * Group Project Work Week * Group-Instructor Meetings (25 pts)   \*\*Class will meet in the computer lab. |
| Week#15  5/4 to 5/10 | * Group Project Presentation due (200 pts) |
| Week #16  5/11 to 5/13 | * Final Exam: All Chapters (100 pts) * Final Assessment Assignment (10pts) |
|  | **Participation (50 points)**  **\*\*Points are earned by participating in class discussions and in-class activities.** |