

Course Syllabus

Lamar State College-Port Arthur
Winter Mini Session 2020
History of the United States, to 1877
History 1301 Online

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Office Hours: Virtual by appointment
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Important dates for the mini-session

Friday, December 11: First Class

Friday, December 18: Final day to drop or withdraw without penalty

Monday, December 21-Sunday, Jan 3: Winter Break (No assignments are due during the Winter Break)

Monday, January 4: Classes resume

Friday, January 8: Final day to drop or withdraw with penalty

Monday, January 11: Last Class Day/Final Exam Day

Course Description: A survey of the social, political, economic, cultural, and intellectual history of the United States from the pre-Columbian era to the Civil War/Reconstruction period. United States History I includes the study of pre-Columbian, colonial, revolutionary, early national, slavery and sectionalism, and the Civil War/Reconstruction eras. Themes that may be addressed in United States History I include: American settlement and diversity, American culture, religion, civil and human rights, technological change, economic change, immigration and migration, and the creation of the federal government.

Learning Outcomes - Students will be able to:

Relate the events that led to the exploration and colonization of early America
Summarize reasons for colonial discontent and actions that led to revolution and independence
Demonstrate an understanding of our documents of democracy
Describe our foreign policy as it developed in the 19th century
Analyze stages of economic development as the United States became an industrialized nation
Realize the causes of sectionalism as they moved us toward civil war
Discuss the major features of Reconstruction and their political impact

Required Materials:

All course materials are available online. There is no need to purchase any course materials.

Textbook:

The American Yawp is an online textbook that you can access here: [The American Yawp](#) It will also be available within each module. If you would like a printable PDF version of the textbook, you can access it here: [Printable PDF text](#)

Reader:

Autobiography of Benjamin Franklin. [Autobiography of Benjamin Franklin](#)
Incidents in the Life of a Slave Girl. [Incidents in the Life of a Slave Girl](#)

Additional required readings:

Additional required readings are included in each module.

Additional resource:

I have included a link to the OpenStax US History textbook should you wish to access it for additional readings. [OpenStax US History textbook](#) Both books cover the same material in a different way, but you may find one version better suited to your reading style. The class modules are built using the American Yawp, but you are welcome to reference material from the OpenStax book should you care to.

Class Attendance:

The very compressed pace of this mini session will require you to log on every day to complete your readings and to be working on assignments.

Time Requirements for this Course:

Due to the compressed nature of this mini session, the time requirement for this class is substantial. Please remember that we are completing a 15-week class in under a month. This class moves very quickly and there is very little time to catch up if you get behind. Deadlines are firm. Make it a priority to read daily and to stay on schedule with the readings, videos, and assignments. These take time. I recommend that students print out the assignment schedule and refer to it daily and plan their schedules accordingly.

Assignment Due Dates:

It is imperative that assignments are turned in on time. **All assignments are due by 5:00 PM on the due date listed in the schedule. You are allowed one late day only for the major assignments – i.e. the assignment must be turned in by 5:00 PM the next day.** Late assignments will be assessed a penalty of 25% of the point total for that assignment.

For example, if an assignment has a 20-point total, I will begin grading your assignment at 15 points.

After the grace period has passed, no late assignments will be accepted.

Discussion posts ARE NOT ACCEPTED LATE.

If you submit an assignment well before the due date, please know that I will not be grading submissions until after the due date has passed. I strongly suggest NOT trying to work ahead too much and submitting all your assignments in a rush. If you do so, you will miss out on the suggestions and comments that are made as we go forward. All submission links will allow you to submit multiple times up until the due date if you find that you need to update an assignment before the submission link closes.

Uploading Assignments:

All assignments must be uploaded in the required format. It is your responsibility to make sure that you have submitted your assignment as directed in the instructions. If I cannot open your assignment, I will not grade it. Additionally, if you have difficulty uploading your assignment due to Blackboard issues, you should email wilburca@lamarpa.edu me a copy of the assignment immediately – not the next day – telling me that you couldn't upload for whatever reason. It will be considered late.

When you submit an assignment, Blackboard sends you a confirmation email with an individual submission number. Please make sure that you receive this confirmation and save it. If there are issues regarding the submission of your assignment, I may ask to see the submission confirmation.

Winter Break

During the Winter Break – December 21st – January 3rd, no assignments are due. That does not mean that you are not working on assignments that will be due the day we return from Winter Break. Also, during the Winter Break, the library is not open and there is no technical support from the Distance Learning office at LSCPA. You may be able to access Blackboard support through Blackboard. This also means that there is no one on campus who can reset passwords and handle mylamarpa issues during this time. It is imperative that you keep your password updated and address any technical issues before the break.

Technology Responsibility:

It is assumed that students registered for an online class are proficient with the technological/computer requirements and the Blackboard system. A lack of computer proficiency is not an excuse for the failure to submit assignments, etc. It is your responsibility to understand how to navigate Blackboard, upload files, view video, etc.

Grading:

This class will use a 200-point grading scale. The total points earned will result in your final grade. All assignments will be clearly marked with their point value. Submitting an assignment does not guarantee that you will earn points – you must follow the directions and achieve the standards set out in the directions for each assignment to earn the necessary point values.

200-180: A 179-160: B 159-130: C 129-110: D 109-0: F

Assignments:

Transatlantic World	25 points
Constitution	25 points

Benjamin Franklin	30 points
Course Project	30 points
Primary Sources	30 points
Gender and Slavery	30 points
Discussion posts: 6 posts - 5 points each	30 points

Please keep up with your grades. Students should keep all copies of graded and ungraded work until course grades have been submitted at the end of the semester. You will be able to see your running point total in Blackboard. Your grade will be based solely on your performance on the above listed grades. Additionally, all grades will be posted in Blackboard in a timely manner. Please make sure to read the comments on your submitted assignments as I make comments both on the assignment itself and in the grading notes section. It is your responsibility to read comments and assessment notes and to make the suggested changes on future assignments/exams.

Assignments:

You will complete 6 major assignments during this course along with the discussion posts. The directions for each assignment will vary and you will need to read the instructions for each one closely and follow those directions. The assignments will be posted in the Assignments section of Blackboard.

Assignments from a previous course or repeating the class:

You may not submit assignments that were created for another class. You also may not resubmit assignments from a previous attempt in the class. All work must be original when submitted. Assignments that are found to have been reused will receive a 0.

Exams:

There are no exams in this course. Your grade is based on the assignments and the point value assigned to them.

Extra Credit:

There is no extra credit for this course.

Email:

You are welcome to email me and I do try to respond in a timely manner within 24 hours. I am available during normal business hours – Monday-Friday 9am-4pm. Emails received in the evening will not get a response until the next day.

During the Winter Break, I will not be available from December 23-December 26th or December 31-January 1st.

Please use your lamarpa email as email from Gmail, Yahoo, iCloud, etc. may end up in clutter folder and I will not see it, and therefore, not respond. Most questions can be answered by reading the class syllabus, assignment sheet or other directions available to you in Blackboard. Since we will communicate extensively through email, it is important that students are aware of the tone and structure of their correspondence.

All emails should include:

- A greeting
- A clear statement of the question or inquiry
- Your name
- Include proper spelling and grammar. 'Texting' abbreviations, lack of punctuation and 'i' are not acceptable.

Article and Videos for Assignments and Discussion Posts:

The article and video links assigned are an integral part of the course. They provide students with a resource to gain a deeper understanding of the material. I have chosen selections that I feel will aid in deepening your understanding related to a person, era, event, experience, etc. Some are documentaries or films, some standard lectures from other universities, and others - book discussion by authors - address the subject they have written about but also help you to understand the 'historian's craft.' You should take notes while viewing/reading just as if you were sitting in a classroom listening to a presentation.

Currently, all video links are 'working' but sometimes they may, without notice, get moved to a new server, expire or an organization may decide to take down a link. If you notice a broken link during the semester, please let me know and I will look into it and update the selection with a new link or a replacement selection.

Students should make sure that they view and read the material on schedule and take notes just as if you were in a lecture class. It is expected that students will include material from these offerings into their assignments.

How to Write Your Discussion Board Responses:

I like to know what you think about the selections I have you view and/or read. Please do not just give me a rehash of the selections I have had you view and/or read. I have already viewed or read them. Each post will pose a different question which you should address. Additionally, what are your thoughts, agree or disagree, was this something you were unfamiliar with, was it interesting? I do not grade on your opinion but rather that you have crafted a thoughtful reply, given evidence that you have actually read or viewed the selection, answered the prompt, and that you have followed the directions - i.e. length, grammar, responses to classmates etc.

Complaining that you do not like the selection because you don't like to read, the video was boring, you had a hard time reading it, etc...etc...etc... does not need to be included in your post. You will enjoy some selections, others you may not. You are welcome to state what you find objectionable about the material, but these posts are not a forum for moaning about having to complete assignments.

You are required to put your word count at the end of each post. Just put it at the end of your post in parentheses - ie. (362). If you do not, I will not take the time to either estimate or copy and paste your assignment to get the word count - your assignment will not be graded.

I recommend typing up your post in Word or whatever word processing program you use and paste it into the forum. You will have to use control+C and control+V as frequently copy and paste does not work in Blackboard. This prevents you from having to retype your post if something goes wrong while posting. It is up to you.

You should read/view the selection(s) required for that assignment. You will respond with a thoughtful written response to the question in the 'Discussion' posting section. This should be 350 words minimum - approximately three full paragraphs. I am serious about the length requirement.

You are required to respond to one classmate's post. Saying " I agree with you" "You stated what I thought" etc, does not equal a thoughtful response. **These are due by 5:00 PM on the due date listed in the syllabus.** Late discussion posts will not be accepted.

You should read/view the selection(s) required for that assignment. You will respond with a thoughtful written response to the question in the 'Discussion' posting section. **This should be 350 words minimum - approximately three full paragraphs.** I am serious about the length requirement.

You are required to respond to one classmate's post. Saying " I agree with you" "You stated what I thought" etc, does not equal a thoughtful response. **These are due by 5:00 PM on the due date listed in the syllabus.** Late discussion posts will not be accepted.

You must submit your original post before you can see the posts of your classmates. Once you have submitted yours, you can then read your classmates posts in order to respond to theirs. If you do not reply in a thoughtful way to a classmate's post, you cannot receive a score higher than a 3.

Discussion posts are graded on a 1-5 point scale

5=Excellent

4=Good

3=Fair

2=Poor

1=Are you kidding me?

0=Not completed

Academic Integrity:

Academic integrity is essential to online learning and I take it very seriously. Academic dishonesty will not be accepted in this class. Students are to submit their own work – not the work of others. If you submit other's work as your own or submit assignment using resources not allowed, not only are you jeopardizing your academic future but you are paying for an education you are not receiving and, moreover, you are wasting your own time and energy in an effort not to learn.

All student submissions are checked for plagiarism and use of any materials not authorized for use for an assignment is prohibited. Should this be an issue with any assignment you submit, you will receive a 0 on the assignment and, possibly an F in the class. Assigning an F for the course for plagiarism or other forms of academic

dishonesty is at my discretion if the offence is flagrant or repeated. Please note that I decide if an offence is flagrant or repeated – not the student. Directions regarding formatting and citations are included in Blackboard. You are to familiarize your self with these instructions and how to cite and document properly.

Lamar State College – Port Arthur Academic Dishonesty Policy:

Lamar State College-Port Arthur considers academic dishonesty, including collusion, cheating, and plagiarism as defined in the Student Handbook, to be a serious academic offence. Students guilty of such behavior will be subject to the following penalties:

First offence: Student will receive a failing grade on the exam or assignment with no possibility for a make-up. If the offence is flagrant, the student may receive an ‘F’ in the course. The student's name and documented offence will be forwarded to the proper college officials.

Second offence: Student will receive an ‘F’ in the course with no possibility for make-up. The student's name and documented offence will be forwarded to the proper university officials. All accused students will be given a written notice of the offence, the penalty assessed, and the right of appeal to the department chair/advisory committee.

Disability Accommodations:

It is the policy of Lamar State College-Port Arthur to accommodate students with disabilities, pursuant to state and federal law and the College’s commitment to equal educational opportunities. Any student with a disability, who needs accommodation, for example, in seating placement or arrangement for examinations, notes, etc., should inform the instructor with a copy of the letter from the Office of Student Disability at the beginning of the course.

If you have a disability accommodation letter, please make sure to email it to me. I must have a copy of it in order to apply it to your assignments.

For mylamarpa access/login issues:

Mr. Kenneth Lisby

Office: Gates Memorial Library Open Computer Lab

Email: helpdesk@lamarpa.edu

Office: (409) 984-6150 https://help.blackboard.com/en-us/Learn/9.1_SP_12_and_SP_13/Student

Please note: this is a suggested reading schedule – except for the due dates. You may read ahead, view ahead or find a schedule that works best for you but you need to complete the readings/viewings in time for you to submit your discussion posts and major assignments. I strongly suggest that you work on the major assignments promptly. If you notice towards the end of the session, you have two major assignments due. If you wait until then to begin them, you will not have time to complete them satisfactorily.

F 12/11	Read: Chapters 1 & 2 Begin reading: <i>The Autobiography of Benjamin Franklin</i>	
Sa 12/12	Read: Columbus and the American Holocaust View: New World Encounters View: English Settlement	
Sun 12/13	View: The Black Atlantic	Introduction post due Post #1: Columbus due by 5:00 PM
M 12/14		
T 12/15	Read: Chapter 3 &4 View: Being a British Colonist View: Being a British American Read: Sex and the Single Colonist	Transatlantic: 1619 Assignment due by 5:00 PM
W 12/16	View: The Seven Years War	

TH 12/17		Post #2: From a Colonist to an 'American' due by 5:00 PM
F 12/18	Read Chapter 5 &6 View: Reluctant Revolutionaries	
SAT 12/19	View: A New Form of Government View: Hamilton's America Read: The Magnificent Fraud Read Washington's Farewell Address	Primary Sources Assignment due by 5:00 PM
SUN 12/20		Post #3: Washington's Farewell Address due by 5:00 PM
M 12/21	Begin Reading <i>Incidents in the Life of a Slave Girl</i>	During this time – Winter Break - you should be working on your assignments as you will have two major assignments due and a discussion post on the Monday that we return from Winter Break.
T 12/22	Read: Chapters 7 & 8	
W 12/23	View: Westward Expansion View: Securing the Republic	
TH 12/24	View: The Duality of Thomas Jefferson	
F 12/25		
SAT 12/26		
SUN 12/27	Read Chapters 9 & 10	
M 12/28	Read: The Lowell Mill Girls View: The Telegraph View: The Rise of Capitalism Legacy of an Autocratic Ruler	
T 12/29		
W 12/30		
TH 12/31		
F 1/1	Read Chapter 11 & 12 View: The Reform Movement	
SAT 1/2	Read: The Everyday Life of Enslaved People	
SUN 1/3		
M 1/4		Constitution Assignment due by 5:00 PM Benjamin Franklin Assignment due by 5:00 PM
T 1/5	Read Chapter 13& 14 View: The Age of Slavery Read: Why the Fought	Post #4: TBA: due by 5:00 PM
W 1/6	View: The Civil War: The Cause View: The Civil War	
TH 1/7		Post #5: TBA: due by 5:00 PM Gender and Slavery Assignment due by 5:00 PM
F 1/8		
SAT	Read: Chapter 15	

1/9	View: Slavery by Another Name Read: Why Reconstruction Matters	
SUN 1/10		Post #6: Why Reconstruction Matters due by 5:00 PM Course Project Due by 5:00 PM
M 1/11		

Class Assignment and Reading Schedule:

This schedule is posted in Blackboard and within each Module

All assignments are due by 11:59 pm on Thursday – except for the week of Thanksgiving which will have a Sunday evening due date.

	<h2>MODULE 1</h2> <p>Please note that the class is set up in 2-week modules.</p>	All assignments, quizzes, and exams are due on Thursdays by 11:59 pm.
	<h3>What to read and view</h3>	<h3>What to do</h3>
Week 1 8/24-8/30	<p>Read: AY: Chapter 1 - The New World http://www.americanyawp.com/text/01-the-new-world/</p> <p>Read: The American Holocaust: Columbus and the Conquest of the New World</p> <p>View: New World Encounters: A Biography of America</p>	<p>Blackboard Introduction Post Pre-test Assignment #1 Quiz #1 Course Policy Agreement</p> <p>Due Thursday August 27th by 11:59 pm: Blackboard Introduction Post Pre-test Course Policy Agreement</p>
Week 2 8/31-9/6	<p>Read: AY: Chapter 2 - Colliding Cultures http://www.americanyawp.com/text/02-colliding-cultures/</p> <p>View: English Settlement: A Biography of America</p> <p>Read: John Winthrop Dreams of a City Upon A Hill</p> <p>View: We Shall Remain: After the Mayflower</p>	<p>Due Thursday, September 3rd by 11:59 pm: Assignment #1 Quiz #1</p>
	<h2>MODULE 2</h2>	
	<h3>What to read and view</h3>	<h3>What to do</h3>
Week 3 9/7-9/13	<p>Read: AY: Chapter 3 - British North America http://www.americanyawp.com/text/03-british-north-america/</p> <p>View: The Black Atlantic: Note outline included with film.</p> <p>View: Being a British Colonist</p>	<p>Assignment #2 Quiz #2</p>
Week 4 9/14-9/20	<p>Read: AY: Chapter 4 - Colonial Society http://www.americanyawp.com/text/04-colonial-society/</p> <p>Read: Courtship, Sex, and the Single Colonist</p> <p>View: Being a British American</p>	<p>Due Thursday, September 17th by 11:59 pm: Assignment #2 Quiz #2</p>

	<p>View: French and Indian War Changes the Fate of America</p> <p>View: Liberty: The Reluctant Revolutionaries</p> <p>Begin reading: <i>Incidents in the Life of a Slave Girl</i>: http://www.gutenberg.org/files/11030/11030-h/11030-h.htm</p>	
	MODULE 3	
	What to read and view	What to do
Week 5 9/21-9/27	<p>Read: AY: Chapter 5-The American Revolution http://www.americanyawp.com/text/05-the-american-revolution/</p> <p>Read: The Magnificent Fraud</p> <p>Read: Revolutionary Food</p> <p>View: These are the Times That Try Men’s Souls</p>	<p>Assignment #3</p> <p>Quiz #3</p>
Week 6 9/28-10/4	<p>Read: AY: Chapter 6-A New Nation http://www.americanyawp.com/text/06-a-new-nation/</p> <p>Read: George Washington’s Farewell Address</p> <p>View: A New Form of Government: A Biography of America</p> <p>View: Hamilton’s America</p> <p>Continue reading: <i>Incidents in the Life of a Slave Girl</i>: http://www.gutenberg.org/files/11030/11030-h/11030-h.htm</p>	<p>Due Thursday, October 1st by 11:59 pm:</p> <p>Assignment #3</p> <p>Quiz #3</p>
	MODULE 4	
	What to read and view	What to do
Week 7 10/5-10/11	<p>Read: AY: Chapter 7-The Early Republic http://www.americanyawp.com/text/07-the-early-republic/</p> <p>View: Westward Expansion: A Biography of America</p> <p>View: Securing the Republic</p> <p>View: The Duality of Thomas Jefferson</p> <p>Read: Jefferson and Slavery, Re-assessed</p>	<p>Assignment #4</p> <p>Exam #1</p> <p>Your mid-term exam will be posted on Monday, October 12th at 8:00 am. It will be due by 11:59 pm on Thursday, October 15th.</p>
Week 8 10/12-10/18	<p>Read: AY: Chapter 8-The Market Revolution http://www.americanyawp.com/text/08-the-market-revolution/</p>	<p>Due Thursday, October 15th by 11:59 pm:</p> <p>Assignment #4</p>

	<p>View: The Rise of Capitalism: A Biography of America</p> <p>View: The Telegraph</p> <p>Read: The Lowell Mill Girls</p> <p>Continue reading: <i>Incidents in the Life of a Slave Girl</i>: http://www.gutenberg.org/files/11030/11030-h/11030-h.htm</p>	<p>Please note: Your mid-term exam will be due on Thursday, October 15th by 11:59 pm.</p>
	<p>MODULE 5</p>	
	<p>What to read and view</p>	<p>What to do</p>
<p>Week 9 10/19-10/25</p>	<p>Read: AY: Chapter 9-Democracy in America http://www.americanyawp.com/text/09-democracy-in-america/</p> <p>View: The Legacy of an Autocratic Ruler</p> <p>Read: What to the Slave is the 4th of July-Frederick Douglass</p>	<p>Assignment #5 Quiz #4</p>
<p>Week 10 10/26-11/1</p>	<p>Read: AY: Chapter 10-Religion and Reform http://www.americanyawp.com/text/10-religion-and-reform/</p> <p>Read: AY: Chapter 11-The Cotton Revolution http://www.americanyawp.com/text/11-the-cotton-revolution/</p> <p>View: The Reform Movement: A Biography of America</p> <p>View: The Age of Slavery. Note outline included with film.</p> <p>Read: The Everyday Life of Enslaved People</p> <p>Continue reading: <i>Incidents in the Life of a Slave Girl</i>: http://www.gutenberg.org/files/11030/11030-h/11030-h.htm</p>	<p>Due Thursday, October 29th by 11:59 pm: Assignment #5 Due Quiz #4</p> <p>Extra Credit Assignment Due: Thursday, October 29th by 11:59 pm. See Extra Credit tab in Blackboard.</p>
	<p>MODULE 6</p>	
	<p>What to Read and view</p>	<p>What to do</p>

Week 11 11/2- 11/8	<p>Read: AY: Chapter 12-Manifest Destiny http://www.americanyawp.com/text/12-manifest-destiny/</p> <p>View: We Shall Remain: The Trail of Tears</p> <p>Read: A Soldier Recalls the Trail of Tears</p> <p>Read: Diary of a Woman Migrating to Oregon</p>	<p>Assignment #6 Quiz #5 Assessment Outline</p> <p>Assessment Outline Due: Thursday, November 5th by 11:59 pm:</p>
Week 12 11/9- 11/15	<p>Read: AY: Chapter 13-The Sectional Crisis http://www.americanyawp.com/text/13-the-sectional-crisis/</p> <p>Read: Beaumont and the Coming of the Civil War; as Seen in the Beaumont Banner.</p> <p>View: The Civil War: The Cause</p>	<p>Due Thursday, November 12th by 11:59 pm: Assignment #6 Due Quiz #5</p>
	MODULE 7	
	What to read and view	What to do
Week 13 11/16- 11/22	<p>Read: AY: Chapter 14-The Civil War http://www.americanyawp.com/text/14-the-civil-war/</p> <p>View: The Civil War: A Biography of America</p> <p>View: The Better Angels of Our Nature</p> <p>Read: The Civil War: Why They Fought</p>	<p>Assignment #7 Assessment Paper Post-test</p>
Week 14 11/23- 11/29	<p>Read: AY: Chapter 15-Reconstruction http://www.americanyawp.com/text/15-reconstruction/ Thursday, Nov 26th: Thanksgiving</p> <p>View: Slavery by Another Name</p> <p>Read: Why Reconstruction Matters</p>	<p>Due to Thanksgiving: Assignment #7 is Due by 11:59 pm on Sunday, November 29th.</p> <p>Assessment Paper is Due by 11:59 pm on Sunday, November 29th.</p>
Week 15 11/30- 12/6	<p>Study for Final Exam. Final Exam will be posted on Monday, November 30th at 8:00 am. Final Exam is due by 11:59 pm on Thursday, December 3rd.</p>	<p>The Final Exam is due by 11:59 pm on Thursday, December 3rd.</p> <p>Post-test is due by 11:59 pm on Thursday, December 3rd.</p>
Week 16 12/7/- 12/9		

Frequently Asked Questions:

1. Do I need the book?

Yes, we are using a free, open access text and reader this semester that you can access through Blackboard.

2. I am going to be out of town on vacation. Do I need to email you and let you know?

No. Just make sure you have internet wherever you travel.

3. I can't get into Blackboard. What do I do?

Call Technical Support. Remember that you might need to turn off your pop-up blocker on each computer you will use to access the LSCPA Blackboard system. Students are responsible for their Blackboard access. The instructor cannot troubleshoot blackboard issues for individual students. Not being able to get into Blackboard due to being dropped for non-payment, failure to turn off pop-up blockers or registering late is not a valid excuse for failing to turn in assignments on time.

4. I don't know my Blackboard username / password or it has expired. What do I do?

Call Technical Support - see above. Additionally, an expired password is not a valid excuse for not submitting assignments on time.

5. My computer is broken / was stolen / has a virus / crashed. What do I do?

Find another computer to use.

6. I don't have internet 'access'. What do I do?

Visit the computer lab on campus, the local library, a coffee shop, your parents' house, etc.

7. What's my grade so far? How do I average my grades? What do I do?

See the 'Grading' section of the syllabus. Your grades will also be posted in Blackboard and a running weighted total is always viewable. Exams and papers will be returned in a timely manner with comments and your grade. Additionally, your current grade is viewable throughout the semester under the 'Current Class Average' tab in Blackboard.

8. I lost my syllabus. What do I do?

See Blackboard. Print out another one.

9. I didn't know there was a quiz/test/ paper due today. What do I do?

Read your syllabus.

10. I missed a deadline. What do I do?

Submit your future assignments on time.

11. I want to know my grade. Will you email it to me? What do I do?

No. Grades are posted on Blackboard - not emailed.

12. You didn't grade my assignment that I submitted. What do I do?

Please allow at least one week for any grades to be posted. Additionally, check to make sure that you submitted your paper/assignment/etc. as required in the syllabus. If you submitted your assignment in any other form other than the required format, then it will not be graded and you will receive a 0.

13. I need to drop the class. What do I do?

I would suggest coming by my office to visit or calling me first. If you are not doing as well in the class as you would like, perhaps we can find a solution to get you back on track. But if you need to drop the class, please see your advisor as they will assist you with the paperwork.

14. Is this going to be on the test? What do I do?

Yes. All material covered in this class - may be considered for the exam.

15. My internet is 'down.' What do I do?

Find another internet connection. It is suggested that students use a wired internet connection to prevent wi-fi fluctuations that may occur while taking online quizzes or submitting assignments.

16. I need to speak with my instructor in person. Where is your office? What do I do?

Please come and visit with me. My office is located on the 4th floor of the the Student Center - 409.

17. I don't know the requirements for the paper / assignment? How long should it be? Double space, etc.?

Read the syllabus or other applicable document in Blackboard.

18. Should I email you to ask for an extension?

No. The only reason you should ask for an extension is if you are hospitalized or experiencing a major emergency. I do understand that we are in extraordinary times with now Covid-19 but any major extension due to Covid-19 will need documentation.

19. May I call you?

Yes. My office number is 409-984-6394. Please leave a message. Please clearly say your name, phone number, what class you are in and what is a good time for me to return your call. The best way to get hold of me is by email at wilburca@lamarpa.edu.

20. May I text you?

No.

21. Does spelling, grammar, and punctuation 'count'?

Yes. This is college.