

## **LSCPA Curriculum Vitae**

Toy L. Thornton-Wyckoff

### **EDUCATIONAL BACKGROUND**

1. Certified Pharmacy Technician, Texas State Board of Pharmacy, May 2000.
2. Associates of Applied Science, Lamar State College-Port Arthur, May 1999, Medical Office Administration
3. Bachelor of Business Administration, Lamar University- Beaumont TX, August 2006, Human Resource Management

### **POSITIONS IN HIGHER EDUCATION**

1. 2022- Present, Pharmacy Technician Program Faculty/Coordinator, Lamar State College Port Arthur

Facilitate an effective learning environment through learner-centered instructional techniques. Creating and providing students with pharmacy technician information that is hands on in the classroom and laboratory setting. Informing and enforcing policies and procedures of the campus, such as attendance, withdrawals, tardiness, along with class room management. Providing students with one on one teaching atmosphere geared toward student's success.

2. January 2009- January 2010 Pharmacy Technician Instructor, Gulf Coast Career Institute-Houston TX.

Providing students with classroom skills, assessments and effectively used technology and media in the classroom setting for students to be successful in the program. Tracked student attendance and grades daily along with assessments of program projects. Implemented and adhered to all school policies and regulations. Assisted in daily operations of the program.

### **ADDITIONAL RELATED EXPERIENCE**

1. 01/1998 to 12/2022 - Senior Pharmacy Technician, Senior Inventory Specialist, Pharmacy Technician Trainee Walgreens Pharmacy – Port Arthur, Texas

Receive written prescriptions and refill requests and verify that information is complete and accurate. Pre-pack bulk medicines, fill bottles with prescribed medications, and prepare and affix labels. Answer telephones and respond to questions and requests. Maintain proper storage and security conditions for drugs. Assist customers by answering questions, locating items, and referring them to the pharmacist for medication information. Establish and maintain patient profiles, including lists of medications taken by individual patients. Order, label, and count stock of medications, chemicals, and supplies and enter inventory data into computer. Receive and store incoming supplies, verify quantities against invoices, check for outdated medications in current inventory, and inform supervisors of stock needs and shortages. Mix pharmaceutical preparations, according to written prescriptions. Call physicians to verify and obtain prescriptions. Process worker's compensation claims. Create employee work week schedules. Assist in conducting employee interviews.

2. January 2012- December 2012 Student Teacher, Dequeen Elementary School – Port Arthur, TX

Prepared complete, concise, daily lessons. Applied teaching techniques based on sound learning principles. Maintained ethical interpersonal relationships with students. Maintained excellent classroom management.

#### **PROFESSIONAL AFFILIATIONS**

1. 2023-current: Texas Society of Health-System Pharmacist, Technician Executive Committee Member

#### **PROFESSIONAL DEVELOPMENT**

1. 2022, Lamar State College Port Arthur Faculty Development
2. 2023, Lamar State College Port Arthur Faculty Development
3. 2024, Lamar State College Port Arthur Faculty Development

4. 2023, Lamar State College Port Arthur Faculty Development **LSCPA CAMPUS EXPERIENCE (leave blank if new to LSCPA)**

1. 2023-2025 LSCPA Faculty Senate member