

CURRICULUM VITAE
Dr. Tina Lynne Capeles

EDUCATIONAL BACKGROUND

1. **Doctor of Education**, Lamar University, December 2017. Major Area: Educational Leadership.
2. **Master of Public Administration**, Lamar University, December 2012. Major Area: Government Bureaucracy and Administration.
3. **Bachelor of Science**, Lamar University, December 2010. Major Area: Political Science.
4. **Additional Study**, Sam Houston State University, 2019, Major Area: American Government, Six Additional Hours, American Political Thought and American Political Parties.

POSITIONS IN HIGHER EDUCATION

1. **2013-Present: Instructor of Political Science, Lamar State College Port Arthur**
Responsible for instruction of all levels of government instruction. Responsible for daily, weekly, and scheduled performance evaluations. Responsible for accurate record keeping of attendance, work performance and curriculum alignment. Responsible for timely completion and submission of related course documents including attendance verification, and course grades. Responsible for planning course assignments and establishing course goals according to Program Student Learning Outcomes (PSLO) of each term, and accomplished results of previous terms.

INSTRUCTIONAL EXPERIENCE

1. Credit courses at Lamar State College Port Arthur include:
 - a. Texas Government (GOVT 2306), Federal Government (GOVT 2305)
 - b. Dual-Enroll and Early College Instruction Federal Government (GOVT 2305)
 - c. Online Course Instruction Texas Government (GOVT 2306), Federal Government (GOVT 2305)

ADDITIONAL RELATED EXPERIENCE

1. **2020: Committee Member, SACS Fifth-Year Interim Report**
Committee member for the SACSCOC Fifth-Year Interim Report process, including training with the Coordinator for data collections and narrative development for the compliance report.
2. **2017-2019: Participant, Texas Higher Education Coordinating Board (THECB), Political Science Field of Study Advisory Committee**
Responsible for institutional review, analysis, and reporting in support of both the THECB South East Region 5 course core initiative.
3. **2017: Committee Member, SACSCOC Fifth-Year Interim Report**
Committee member for the SACSCOC Fifth-Year Interim Report process, including training with the Coordinator for data collections and narrative development for the compliance report.

COLLEGE SERVICE

1. **2020- current:** Director, Citizen Bee Committee
2. **2020- current:** Member, Open Education Resource Committee

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3. **2020- current:** Member, Instructor Hiring Committee
4. **2020- current:** Member, Promotion Committee
5. **2019:** Student Advising Workshop
6. **2019:** Open House Student Recruitment
7. **2019:** Faculty Senate
8. **2018-Current:** Member, Distant Learning Committee
9. **2018:** Ford Park Expo, Student Recruitment
10. **2018-2019:** Student Book Sale
11. **2018:** Faculty Senate, Alternate
12. **2018:** Student Advising Workshop
13. **2018:** Student Music Festival-Student Center
14. **2017-2018:** Student Online Survey Committee
15. **2017-2018:** Academic Standards Committee
16. **2017:** Committee for Online Course Tutoring
17. **2017:** Seahawks Athletic Honor Roll Luncheon

PROFESSIONAL AFFILIATIONS

1. **2016-2017:** Southwest Educational Research Association
2. **2013-Present:** Texas Community College Teachers Association (TCCTA)

PROFESSIONAL DEVELOPMENT

1. 2020 Certificate of Completion, Magma Publications, Teaching Metacognitive Skills.
2. 2020 Certificate of Completion, Magma Publications, Interactive Lecturing Pedagogy
3. 2020 Certificate of Completion, Magma Publications, Course Instructional Design
4. 2020 Growth Mindset Organizational Seminar
5. 2019 Certificate of Excellence-Online Course Development
6. 2019 Certificate of Excellence-Online Use of Learner Support
7. 2019 Program Student Learning Outcomes core presentation
8. 2019 Digital Ticket Annual Seminar
9. 2019 Lilly Conference, Evidence-Based Teaching and Learning (Austin)
10. 2018 Joy Club Project-Seminar Series
11. 2018 Digital Ticket Annual Seminar
12. 2017 East Texas Historical Journal, Sides, Jason & Vanderleeuw, James & Capeles, Tina. A Major Storm Hits a Forgotten Region and a Feeding Frenzy Fails to Materialize: Hurricane Rita, News Coverage, and Southeast Texas.
13. 2017 Lamar University, A Phenomenological Study of Community College Instructors' Experiences of Student preparedness in the Dual-Enrollment Classroom
14. 2017 Faculty Self-Service Banner Seminar
15. 2016 Southwest Educational Research Association, Annual Meeting. Presentation, Equity Audit: "Access and Participation of Minorities and Whites in Community College Dual Enrollment Programs in Texas."
16. 2016 Digital Ticket Annual Seminar

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17. 2016 Blackboard Seminar for Online Instructional Video Design
18. 2015 Digital Ticket Annual Seminar
19. 2014 Digital Ticket Annual Seminar
20. 2014 Blackboard Course Design Seminar (Campus)