

**CURRICULUM VITAE**  
**Ronald Jeffrey (Jeff) Hicks**

**EDUCATIONAL BACKGROUND**

1. **Master of Arts**, University of Houston, August 2018. Major Area: Mathematics (33 Hours)
2. **Bachelor of Arts**, Sam Houston, May 1992. Major Area: Mathematics (45 Hours)

**POSITIONS IN HIGHER EDUCATION**

1. **January 2021-Present: Adjunct Instructor Mathematics, Lamar Institute of Technology**  
Responsible for instruction for Face-to-Face Dual Credit courses. Responsible for daily contact with students during the semester in class to answers questions. Responsible for contact with students via text, phone, and email. Responsible for daily, weekly and schedule performance evaluations. Responsible for enrollment verification, attendance verification, course alignment, and course grades
2. **2018-Present: Adjunct Instructor Mathematics, Lamar State College Port Arthur**  
Responsible for instruction for Online Mathematics courses. Responsible for daily contact with students during the semester to answers questions via text, phone, and email. Responsible for weekly and scheduled meetings via both live and recorded meeting with students via MS Teams and Zoom. Responsible for daily, weekly and schedule performance evaluations. Responsible for enrollment verification, attendance verification, course alignment, and course grades.
3. **1992-2018: Developmental Math Instructor, Angelina College**  
Responsible for instruction of all levels of developmental math. Responsible for daily, weekly, and scheduled performance evaluations. Responsible for accurate record keeping of attendance, work performance and curriculum alignment. Responsible for timely completion and submission of related course documents including attendance verification, administrative summons, and course grades. Responsible for planning course projects and establishing course goals according to time restraints of each term, and accomplished results of previous terms.
4. **1990-1992: Math Tutor, Sam Houston State University**  
Responsible for providing individual and small group tutoring services to all Math students. Responsible for identifying common mistakes and developing problem solving skills, creating practice reviews and post-test follow-up conversations.

**INSTRUCTIONAL EXPERIENCE**

1. Non-credit Developmental Math courses at Angelina include:
  - a. Pre-Algebra (DMTH 0312), Beginning Algebra (DMTH 0313), Intermediate Algebra (DMTH 0332).
2. Credit courses at Lamar State College Port Arthur include:
  - a. College Algebra (MATH 1314), Quantitative Reasoning (MATH 1332).
3. Credit courses at Lamar Institute of Technology include:
  - a. College Algebra (MATH 1314).

### **ADDITIONAL RELATED EXPERIENCE**

1. **1991-Current: Mathematics Teacher, Jasper High School, Jasper, Texas**

I have taught all levels of the Texas High School curriculum including Fundamental of Math (2yrs), Consumer Mathematics(2yrs), Algebra I (Remedial 3ys, Regular 8yrs and Pre-AP 2yrs), TAAS Remediation (11yrs), STAAR Remediation (8yrs), Geometry (Regular and Pre-AP 2yrs), Math Models (8yrs), TAKS Remediation (10yrs), Algebra II (Regular 8yrs and Pre-AP 1yr), Pre-Calculus (Pre-AP 28yr), and AP Calculus (AB 30yrs and BC 4yrs).

### **PROFESSIONAL AFFILIATIONS**

1. **1992-Present:** Council for the Advancement of Mathematics Teachers (CAMT)
2. **1991-2010:** National Council of Teachers of Mathematics (NCTM)
3. **1990-2016:** Mathematical Association of America (MAA)

### **PROFESSIONAL DEVELOPMENT**

1. Council of Advancement of Mathematics Teacher Summer CAMT (1992-1997, 1999-2002, 2004-2019).
2. College Board AP Summer Institute for AP Calculus (1996, 2001, 2005, 2006, 2008, 2016 2019).
3. College Board AP Summer Institute for AP Physics (2005,2007)
4. College Board AP Winter 3 Day Institute for AP Calculus (2005, 2006, 2007)
5. Houston Area Calculus Teachers seminars (36 hours in 2016-2019)