

## CURRICULUM VITAE

### Percy Joseph Jordan

#### EDUCATIONAL BACKGROUND

1. **Doctorate**, University of Louisiana-Lafayette, 2002. Major Area: Environmental and Evolutionary Biology
2. **Master of Science**, University of Louisiana-Lafayette, 1994. Major Area: Biology
3. **Bachelor of Science**, Southern University and A&M College, 1991. Major Area: Liberal Studies-Biology

#### POSITIONS IN HIGHER EDUCATION

1. **1999-Present: Associate Professor-Biology, Lamar State College Port Arthur**

Responsible for instruction of Biology courses. Responsible for daily, weekly, and scheduled performance evaluations. Responsible for accurate record keeping of attendance, work performance and curriculum alignment. Responsible for timely completion and submission of related course documents including attendance verification, administrative summons, and course grades. Responsible for planning course projects and establishing course goals according to time restraints of each term, and accomplished results of previous terms. Frequent group and committee activities for various campus organizations.

2. **2011-2017: Department Chair-Business, Math, and Science Department, Lamar State College Port Arthur**

Responsible for 60% administrative duties and for 40% instructional duties. Responsible for faculty information reports (F2.18). Responsible for class scheduling forms (F2.22) and faculty load reports. Responsible for personnel action requests (F3.2), for hiring adjunct faculty, for faculty incentive award applications, and for online training and review for faculty members. Responsible for faculty developmental plans and departmental performance reviews of faculty members (F2.08 and F2.08A). Responsible for budget, equipment, and supplies. Responsible for SACS artifact collection and submission for department. Responsible for scheduling and conducting departmental meetings. Frequent group and committee activities for various campus organizations.

#### INSTRUCTIONAL EXPERIENCE

1. Credit courses at the Lamar State College Port Arthur include:
  - a. Anatomy & Physiology Lab I (BIOL 2101), Anatomy & Physiology II Lab (BIOL 2102), Microbiology Lab (BIOL 2120), Anatomy & Physiology I Lecture (BIOL 2301), Anatomy & Physiology II Lecture (BIOL 2302), Microbiology Lecture (BIOL 2320)

#### ADDITIONAL RELATED EXPERIENCE

1. **2018-2019: Member, Texas Higher Education Coordinating Board-Biology Field of Study Advisory Committee**

The Biology Field of Study Advisory Committee (Biology FOSAC) identifies the block of courses which may be transferred to a general academic teaching institution and must be substituted for that institution's lower-division requirements for the Biology degree program into which the student transfers.

Percy Joseph Jordan  
Curriculum Vitae

2. **2011-2013: Member, SACS Reaffirmation Team**

Responsible for interpretation, research, and narrative contributions for various standards from the 2012 SACSCOC Principles of Accreditation.

3. **2011-2012: Member, SACS Artifact Rating Team**

Responsible for collecting, organizing, and rating assessment artifacts from educational programs. Responsible for aligning course specific rating rubrics to artifact submissions, scoring artifacts, and completing rating forms.

## COLLEGE SERVICE

1. **2021:** Member, Tenure Committee, Dual Credit Committee, and Men of Excellence Committee; Alternate, Student-Faculty Relations Committee
2. **2020:** Chair, Promotion Committee; Member, Tenure Committee, Allied Health/Science Building Committee, Dual Credit Committee, and Emerging Leaders Program Committee
3. **2019:** President, LSCPA Faculty Senate; Chair, Professional Development Committee and Promotion Committee; Member, Campus Master Plan Committee, Review of LSCPA Policy and Procedures Manual Committee, Instructional Leadership Committee, Tenure Committee, and Dual Credit Committee
4. **2018:** President, LSCPA Faculty Senate; Chair, Professional Development Committee and Promotion Committee; Member, Institutional Leadership Committee, Campus Master Plan Committee, Mavis T. Triebel Day Sterling Committee, Tenure Committee, Post Tenure Review Committee, and Physics Hiring Committee;
5. **2017:** President, LSCPA Faculty Senate; Chair, Professional Development Committee; Member, Curriculum & Standards Committee, Post Tenure Review Committee, and Teaching Excellence Awards Committee
6. **2016:** Member, LSCPA Faculty Senate, Campus Concealed Weapon Carry Committee, Academic Standards & Curriculum Committee
7. **2015:** Member, LSCPA Faculty Senate, Academic Standards & Curriculum Committee, Campus Open House Committee, Student Services Appeal Committee, and Campus Concealed Weapon Carry Committee
8. **2014:** Member, LSCPA Faculty Senate, Academic Standards and Curriculum Committee
9. **2013:** Member, LSCPA Faculty Senate, Quality Enhancement Plan Committee, and Academic Standards & Curriculum Committee
10. **2012:** Member, LSCPA Faculty Senate, Quality Enhancement Plan Committee, Academic Standards & Curriculum Committee, and Basketball Coach Search Committee
11. **2011:** President, LSCPA Faculty Senate; Member Teaching Excellence Awards Committee, and Student Faculty Relations Committee
12. **2010:** President, LSCPA Faculty Senate; Member, Teaching Excellence Awards Committee, Student Faculty Relations Committee, Promotion Committee, and Tenure Committee

## PROFESSIONAL AFFILIATIONS

1. **2014-current:** Texas Association of Community College Teachers (TCCTA)
2. **2017-current:** Human Anatomy and Physiology Society (HAPS)
3. **2018-current:** American Society of Microbiologists (ASM)
4. **2010-2016:** Texas Association of College Teachers (TACT)

## **PROFESSIONAL DEVELOPMENT**

1. Digital Ticket (2019, 2016, 2015, 2014, 2013)-online learning conference hosted by Lamar University (Beaumont)
2. 2018-2019 Joy Club-professional development series hosted by Dr. Pamela Millsap, VPAA. (Port Arthur)
3. 2017 The Role of Department Chairs in Student Success-sponsored by Texas State University System and presented by American Association of State Colleges and Universities (Huntsville).
4. 2014 Texas Association of Community College Teachers (TCCTA) 67<sup>th</sup> Annual Conference (San Antonio).
5. 2012 College Success Summit-presented by Texas Woman's University in partnership with the Texas Higher Education Coordinating Board (Austin).
6. Texas Council of Faculty Senates Meeting (Spring & Fall; 2010-2011; 2017)